



## Emergency Plan Response

### OBJECTIVE:

To produce an Emergency Response Plan (ERP) that reflects the current operating conditions at and possible threats to your cooperative.

### ERP Development Scope:

1

#### Vulnerability and Risk Assessment (VRA)

- Online Survey for Key Staff
- EnerVision collects data and provides summary
- Staff meeting held to finalize VRA



2

#### ERP Document Development

- Review of current documents
- Create outline of new ERP Table of Contents
- Work with key staff to develop first draft by combining relevant information from existing documents and creating any necessary additions based on outcome of VRA



3

#### Staff Meeting: ERP Document Walkthrough

- On-site meeting or web conference with key staff to finalize document
- Introduce Table Top Exercises and possible scenarios
- Review Annual ERP requirements



4

#### Tabletop Exercise

- On-site meeting with key staff to test newly developed ERP
- Hypothetical emergency response scenarios are used annually to review response process and test ERP document to review Annual ERP requirements
- Edits summarized and incorporated into Final ERP

